

DEVELOPMENT GRANT POLICY 2010

1. INTRODUCTION

The purpose of this document is to establish a broad funding policy forming a basis for funding categories listed in section 2. There are two funding rounds in 2010. Applications for a grant will be forwarded to the Grants Approval Committee. Successful applicants will be notified within ten (10) days of the hui.

Development Grant applications will be accepted during the following dates only:

Opening	Closing
8 February 2010	31 March 2010
30 July 2010	26 September 2010

2. GRANTS CATEGORY

MARAE DEVELOPMENT

- Facility upgrade and renovations
- Wānanga - reo, tikanga, waiata-tawhito, kawa, karanga, whaikōrero, hītori, whakapapa
- Trustee/Committee training development

COMMUNITY DEVELOPMENT

- Improve the health, education and wellness, living standards and quality of life for youth, whānau, kaumātua, women, men, children
- Facility upgrade and urgent and essential repairs and maintenance of community facilities

RESEARCH & DEVELOPMENT

- Increase and improve awareness and adoption of science, technology into business enterprises
- Encourage the scoping of land-use and land utilization

3. CRITERIA

- There must be an identifiable project
- Organisations must demonstrate the ability to plan and administer the project responsibly
- The organisation must be a non-profitable organisation
- Funding is not available to individuals or sports groups
- The project must be of economic, environmental, social or cultural benefit to the community or district
- Projects must support the strategic objectives and goals of the Tūhoe Waikaremoana Maori Trust Board (available on our website)
- For applications \$5,000 and over, applicants must provide recent audited accounts
- For applications \$2,000 and over, applicants must provide 12 months financial accounts
- Grant applications must be on an official application form available from the office, or by visiting our website www.tuhoe.iwi.nz

- Incomplete application forms will not be accepted

4. APPLICATION

Application must state:

- Legal or trading name of the organisation
- Project category
- Description of project
- Brief description of the benefits to the community or district
- GST number (if applicable)

5. SUPPORT DOCUMENTATION

- Legal certification, copy of deed or aims and objectives of the organisation
- Two (2) letters of support
- Recent audited accounts or twelve (12) months financial accounts
- Latest bank statement
- Full project budget details of income and expenditure
- Signed application agreement form by authorised personnel
- Copy of minutes or letter of approval for this grant signed by all Trustees

6. APPLICANT AGREEMENT FORM

The applicant agreement states that the applicant will:

- Furnish an accountability report within three months of completion of the project
- Apply to the grants Approval Committee for a change of purpose of the grant in writing before undertaking any spending not agreed to in the original application
- Inform the Tribal Grants Manager in writing immediately of any changes within the applying organization which may affect the management of the grant or the integrity of TWMTB
- Agree to one application per year
- Agree to TWMTB publishing grants statistics and good news stories on our website

- All projects must commence within three (3) months of receipt of successful grant

7. DISCLAIMER

The Development Grant fund is contestable therefore, based on merit all applications are at the discretion of the Grants Approval Committee

TWMTB reserves the right to decline any application.

8. REVIEW OF POLICY

This policy will be reviewed in November 2010.

TWMTB